

## HIDA

# The Program on Production Management for 5S/Kaizen Facilitators in Latin America [LAPM]

30 November - 11 December 2015 at the HIDA Kansai Kenshu Center (KKC)

## Course Objectives

The Program on Production Management for 5S/Kaizen Facilitators in Latin America (LAPM) is the management training programs, which is being organized in collaboration with Federation of Latin American AOTS Alumni Societies (FELAAS). This program is designed to enhance the production management capability of middle to senior managers of manufacturing companies in Latin America, so that they can implement continuous improvement activities at production sites for overall productivity improvement.

## Target Participants

In principle, middle to senior managers who are engaged in production management in manufacturing companies in Latin America.  
(with a year or more of business experience in production management)

Part of the participation expenses will be covered by subsidy from the Japanese government

## Language

All lectures and visits will be conducted in Japanese with translation into Spanish.

## Course Contents

### First Step

Participants will first examine the current situations of manufacturing industries and their mindset in Japan. Then, participants will overview excellent production management examples in Japanese manufacturing companies.

### Second Step

Participants will study the Kaizen (improvement) activity methods used at production sites that are essential for productivity improvement, such as 5S and Visual Management, and will learn various practical management tools to use for productivity improvement through exercises. Then, participants will deepen their understanding of how those management tools are actually put into practice at production sites of Japanese companies through company visits.

### Third Step

Based on the results of the lectures, observations during company visits and discussions, participants will analyze the problems that hinder productivity improvement at their respective companies. Then, they will summarize how they plan to introduce the mindset of Japanese *monozukuri* to their companies, as well as start and promote improvement activities at the organizational level. On the final day participants will make a presentation on their action plans to accomplish these tasks in their respective companies.

## Schedule (Tentative)

Date	Morning Session	Afternoon Session
Nov. 29 (Sun.)	Arrival in Japan	
30 (Mon.)	Orientation Opening Ceremony	Lecture: The Current Situation of Manufacturing Industries in Japan and Their Competitiveness
Dec. 1 (Tue.)	Lecture & Exercise: Productivity Improvement through Japanese Production Management Methods -Just In Time Production System, Jidoka (Automation) and Heijunka, Kanban System -3 Gen Principle (Genchi Genbutsu, Genjitsu), etc.	
2 (Wed.)	Lecture & Exercise: Productivity Improvement through 5S, Kaizen and Elimination of Waste (Muda)	Lecture & Exercise: Effective Way to Implement 5S/Kaizen Activities -How to build the organization needed for implementing Kaizen activities, and motivating staff, etc.
3 (Thu.)	Vist & Exercise: Productivity Improvement, 5S, KAIZEN Exercise in company	
4 (Fri.)	Lecture & Exercise: 5S, Kaizen Exercise -Points to introduce and implement successfully at production sites, exercise of IE method	
5 (Sat.)	Day Off	
6 (Sun.)	Day Off	
7 (Mon.)	Study Tour: COMPANY VISIT: - Case Study of 5S & Visual Management at a Japanese Manufacturing Company	
8 (Tue.)	Study Tour: COMPANY VISIT: - Case Study of Productivity improvement and Kaizen Activities	
9 (Wed.)	Study Tour: COMPANY VISIT: - Case Study of Kaizen Activities through Productive Maintenance	
10 (Thu.)	Lecture & Exercise: Productivity Improvement through Company-wide Activity of Equipment Maintenance and Productive Maintenance -Outline of equipment maintenance/productive maintenance involving all the staff/workers, etc.	
11 (Fri.)	Presentation: Final Report Presentation	Presentation: Final Report Presentation Evaluation of the Program/Closing Ceremony
12 (Sat.)	Departure from Japan	

\*The above schedule is subject to change for the convenience of lecturers and cooperating companies, or for other unavoidable reasons.

Please Visit [http://www.hidajapan.or.jp/jp/ikusei/management/files/15lapm\\_e.pdf](http://www.hidajapan.or.jp/jp/ikusei/management/files/15lapm_e.pdf) for the Program Outline and Participation Requirements.

**Application Deadline: 18 September 2015**